

**THE CORPORATION OF THE
TOWN OF GRAVENHURST
BUSINESS IMPROVEMENT AREA
YEAR ENDED DECEMBER 31, 2021**



INDEPENDENT AUDITORS' REPORT

To the Members of Council, Inhabitants and Ratepayers of the Corporation of the Town of Gravenhurst

Opinion

We have audited the accompanying statement of financial activities of the Business Improvement Area of the Corporation of the Town of Gravenhurst as at December 31, 2021, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying statement presents fairly, in all material respects, the results of the operations of the Business Improvement Area of the Corporation of the Town of Gravenhurst as at December 31, 2021 for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Municipality in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Municipality's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipality or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Municipality's financial reporting process.

Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.



PAHAPILL and ASSOCIATES Chartered Professional Accountants
Professional Corporation

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Municipality to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Pahapill and Associates

Huntsville, Ontario
June 21, 2022

Pahapill and Associates Professional Corporation
Chartered Professional Accountants
Authorized to practise public accounting by
The Chartered Professional Accountants of Ontario

**THE CORPORATION OF THE TOWN OF GRAVENHURST
BUSINESS IMPROVEMENT AREA**

**STATEMENT OF FINANCIAL ACTIVITIES AND CHANGES IN ACCUMULATED SURPLUS
FOR THE YEAR ENDED DECEMBER 31, 2021**

	Budget 2021	Actual 2021	Actual 2020
REVENUE			
Property taxes	\$ 49,552	\$ 49,552	\$ 49,552
Less: taxes written off and rebates	-	(177)	-
TOTAL REVENUE	49,552	49,375	49,552
EXPENSES			
Administration	1,500	751	859
Advertising and programs	75,100	57,143	23,407
TOTAL EXPENSES	76,600	57,894	24,266
ANNUAL SURPLUS (DEFICIT)	(27,048)	(8,519)	25,286

THE CORPORATION OF THE TOWN OF GRAVENHURST

BUSINESS IMPROVEMENT AREA

NOTES TO THE FINANCIAL STATEMENTS
Year Ended December 31, 2021

1. NATURE OF OPERATIONS

The Gravenhurst Business Improvement Area (the "BIA") was created under the provisions of By-law No. P612-79 passed by the Council of the Town of Gravenhurst. Designated to serve the downtown area of the Town of Gravenhurst, its operations are governed by applicable sections of the Municipal Act, Town By-laws and other applicable legislation. It is a board of management of the Corporation of the Town of Gravenhurst.

2. SIGNIFICANT ACCOUNTING POLICIES

The financial statement of the Gravenhurst BIA is prepared by management in accordance with Canadian public sector accounting standards for local governments as recommended in the Public Sector Accounting Board "PSAB" of the Chartered Professional Accountants Canada. Significant aspects of the accounting policies adopted by the BIA are as follows:

- (a) **Reporting Entity**
This financial statement has been consolidated in the financial statements of the Town of Gravenhurst.
- (b) **Basis of Accounting**
 - (i) Accrual basis of accounting
Sources of financing and expenditures are reported on the accrual basis of accounting. This method recognizes revenues as they become available and measurable; expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.
 - (ii) Use of estimates
The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the period. Actual results could differ from management's best estimates as additional information becomes available. The estimates are reviewed periodically and any resulting adjustments are reported in earnings in the year in which they become known.
 - (iii) Taxation and related revenues
Property tax billings are prepared by the Municipality based on assessment rolls issued by the Municipal Property Assessment Corporation ("MPAC"). Tax rates are established annually by Council, incorporating amounts to be raised for local services and amounts the Municipality is required to collect on behalf of the Province of Ontario in respect of education taxes. A normal part of the assessment process is the issue of supplementary assessment rolls which provide updated information with respect to changes in property assessment. Once a supplementary assessment roll is received, the Municipality determines the taxes applicable and renders supplementary tax billings. Taxation revenues are recorded at the time tax billings are issued. Assessments and the related property taxes are subject to appeal. Tax adjustments as a result of appeals are recorded when the result of the appeal process is known.

3. **RESERVE FUND**

The annual surplus or deficit from operations is contributed or withdrawn from a reserve fund set aside for future operating and capital purposes. The 2021 continuity of the reserve fund is as follows:

Balance, beginning of year	\$	52,354
Contribution (withdrawal) of annual surplus (deficit) from operations		11,481
Less 2020 rebate		(20,000)
Interest earned		673
Balance, end of year	\$	44,508