

**THE CORPORATION OF THE TOWN OF GRAVENHURST
BY-LAW NO. 2024-24**

Being a By-law to Amend By-law 2022-103, Adopt a Schedule of
Administrative Monetary Penalties for the Town of Gravenhurst

WHEREAS the Council of the Town of Gravenhurst has deemed it necessary to update the Town schedule of Administrative Monetary Penalties from time to time;

AND WHEREAS Section 391 of the Municipal Act authorizes the Town to imposing fees or charges on persons;

AND WHEREAS Section 434.1 of the Municipal Act S.O. 2001, c.25, asamended, without limiting sections 9, 10 and 11, a municipality may require a person, subject to such conditions as the municipality considers appropriate, to pay an administrative penalty if the municipality is satisfied that the person has failed to comply with a by-law of the municipality passed under this Act;

AND WHEREAS the Council of the Municipality may amend enacted by-laws from time to time to ensure that they remain relevant and reflect best municipal practices;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF GRAVENHURST ENACTS AS FOLLOWS:

1. That Schedule 'A', be replaced with the amended Schedule 'A' of this By-law.
2. In all other respects, By-law No. 2022-103 and amendments thereto are hereby confirmed.

READ AND PASSED this 19th day of March, 2024.



Deputy Mayor



Clerk

Schedule 'A' to By-law No. 2022-103
Administrative Penalties

1. For the purposes of Section 3 of this By-law, Column A3 in the following table lists the provisions in the Designated By-law identified in the Schedule, as amended from time to time.
2. Column A4 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column A3.
3. Column A5 in the following table sets out the Administrative Penalty for the Early Payment Amount in accordance with Section 4.5 (a) of this By-law that is payable for contraventions of the designated provision listed in Column A3.
4. Column A6 in the following table sets out the Administrative Penalty for the Set Penalty Amount in accordance with Section 4.5 (b) of this By-law that is payable for contraventions of the designated provisions listed in Column A3.

Administrative Penalties

| A1 By-law | A2 Item # | A3 Section | A4 Description | A5 Early Payment (7 days) | A6 Set Penalty (15 days) |
|--|--------------|---------------|--|------------------------------------|-----------------------------------|
| Short-term Rental By-law 2022-058 | 1. | 2.1 | Fail to park in an approved location | \$150.00 | \$300.00 |
| | 2. | 2.2 (a) | Fail to post the Town issued Short-Term Rental Accommodation License | \$500.00 | \$1000.00 |
| | 3. | 2.2 (b) | Fail to post the Renters Code of Conduct | \$500.00 | \$1000.00 |
| | 4. | 3.1 (a) | Fail to obtain a License | \$750.00 | \$1500.00 |
| | 5. | 3.1 (b) | Fail to comply with the Short-Term Rental Accommodation License terms and conditions | \$500.00 | \$1000.00 |
| | 6. | 3.2 | Did advertise, promote, broker, or offer the use or occupation of a dwelling unit as a Short-Term Rental accommodation without a valid license | \$500.00 | \$1000.00 |
| | 7. | 3.3 | Did permit for the use or occupation of a dwelling unit as a Short-Term Rental Accommodation in contravention of a Provincial Restriction or Order | \$750.00 | \$1500.00 |
| | 8. | 3.4 | Did violate the Renter's Code of Conduct | \$500.00 | \$1000.00 |
| | 9. | 3.5 | Did alter or modify a Town issued Short-Term Rental Accommodation License | \$500.00 | \$1000.00 |
| Burn Control By-law 2023-20 | 10. | 2.1 (a) | Did start/set or permit for a non-permitted open air-fire | \$300.00 | \$500.00 |
| | 11. | 2.1 (b) | Did start/set or permit for more than one open-air fire | \$200.00 | \$400.00 |
| | 12. | 2.1 (c) | Did start/set or permit an open-air fire between the hours of 8:00 a.m. and 6:00 p.m. between April and October | \$350.00 | \$600.00 |
| | 13. | 2.1 (d) | Did permit for the travel of smoke to neighbouring property | \$200.00 | 400.00 |

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| Burn Control By-law 2023-20 | 14. | 2.1 (e) | Did permit for the travel of smoke to cross a public roadway | \$300.00 | \$500.00 |
| | 15. | 2.1 (f) | Did permit for an open-air fire without providing the appropriate extinguishing or controlling measure | \$350.00 | \$600.00 |
| | 16. | 2.1 (g) | Fail to ensure fire is under care and control | \$250.00 | \$500.00 |
| | 17. | 2.1 (h) | Fail to fully extinguish fire | \$300.00 | \$600.00 |
| | 18. | 2.1 (i) | Did start/set or permit a grass fire | \$1000.00 | \$1500.00 |
| | 19. | 2.1 (j) | Did start/set or permit a fire when wind speeds exceed 30 k/m p/hour | \$250.00 | \$500.00 |
| | 20. | 2.1 (k) | Did start/set or permit a fire during a smog alert | \$250.00 | \$500.00 |
| | 21. | 2.1 (l) | Did burn non-permitted materials | \$300.00 | \$600.00 |
| | 22. | 2.1 (m) (i) | Did start/set or permit an open-air fire on non-permitted lands | \$300.00 | \$600.00 |
| | 23. | 2.1 (m) (ii) | Did start/set or permit an open-air fire on Town owned roads, highways, or lands | \$300.00 | \$600.00 |
| | 24. | 2.1 (p) | Did release a sky-lantern. | \$1000.00 | \$1500.00 |
| | 25. | 2.2 (a) | Fail to obtain a permit | \$500.00 | \$1000.00 |
| | 26. | 2.3 | Did burn household garbage, appliance, or similar object | \$250.00 | \$500.00 |
| | 27. | 3.1 (a) | Did start/set or permit a recreational open-air fire using wood exceeding dimensions of fire pit | \$250.00 | \$500.00 |
| | 28. | 3.1 (b) | Did start/set or permit a recreational open-air fire to close to property line/combustible structure or object | \$300.00 | \$600.00 |
| | 29. | 4.1 (a) | Did set or permit a non-recreational open-air fire in an urban centre | \$300.00 | \$600.00 |
| | 30. | 4.1 (b) | Did set or permit a non-recreational fire too close to property line, combustible structure, or object | \$300.00 | \$600.00 |
| | 31. | 5.2 (a) | Did set an open-air fire during a declared fire ban | \$500.00 | \$750.00 |
| | 32. | 5.2 (b) | Did Set a campfire during a declared fire ban | \$500.00 | \$750.00 |
| | 33. | 5.2 (c) | Did cook on an unenclosed barbecue during a declared fire ban | \$500.00 | \$750.00 |
| 34. | 5.2 (d) | Did set or permit fireworks during a declared fire ban | \$1000.00 | \$1500.00 | |
| Sign | 35. | 3.1 (a) | Fail to obtain a permit | \$250.00 | \$500.00 |

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| By-law No. 2023-31 | | | | | |
| | 36. | 3.1 (b) | Did erect, locate or display a sign not in accordance with approved plans | \$250.00 | \$500.00 |
| | 37. | 3.1 (c) | Did erect, locate or display a sign not in accordance with by-law or variance | \$250.00 | \$500.00 |
| | 38. | 3.1 (d) | Did erect, locate or display a prohibited sign | \$250.00 | \$500.00 |
| | 39. | 3.1 (e) | Did erect, located or display Town property or road allowance | \$250.00 | \$500.00 |
| | 40. | 3.1 (f) | Did obstruct the view of a driver | \$250.00 | \$500.00 |
| | 41. | 3.1 (g) | Did obstruct a traffic sign | \$250.00 | \$500.00 |
| | 42. | 3.1 (h) | Did erect, locate or display a sign not directly related to the principle or ancillary use. | \$250.00 | \$500.00 |
| | 43. | 3.1 (i) | Did erect, locate or display a non-permitted illuminated sign | \$250.00 | \$500.00 |
| | 44. | 3.2 (a) | Did erect non-permitted light fixtures | \$250.00 | \$500.00 |
| | 45. | 3.2 (b) | Fail to remove, alter or repair a sign | \$250.00 | \$500.00 |
| | 46. | 3.2 (c) | Fail to maintain a sign | \$250.00 | \$500.00 |
| | 47. | 3.2 (d) | Did place an incidental sign on Town property | \$250.00 | \$500.00 |
| | 48. | 3.5 (a) | Did erect, locate or display a special event sign not in accordance with by-law or variance. | \$250.00 | \$500.00 |
| | 49. | 3.5 (b) | Fail to obtain permit | \$250.00 | \$500.00 |
| | 50. | 3.5 (c) | Did erect, locate or display a special event sign two weeks before event. | \$250.00 | \$500.00 |
| | 51. | 3.5 (c) | Fail to remove special event sign one week after event | \$250.00 | \$500.00 |
| | 52. | 3.5 (d) | Did erect, locate or display a special event sign within a site triangle | \$250.00 | \$500.00 |
| | 53. | 3.5 (e) | Did erect, locate or display a special event sign within .5 km | \$250.00 | \$500.00 |
| | 54. | 6.0 | Did erect, display, alter a non-permitted sign | \$500.00 | \$1000.00 |
| Noise Control By- | 55. | 2.1 | Did cause or permit the emission of noise audible at a point of reception likely to disturb | \$250.00 | \$500.00 |

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| law No. 2023-62 | 56. | 2.2 | 1. Did cause or permit the emission of noise from electronic equipment/sound equipment/loudspeaker/ musical or sound producing instrument and all similar devised (Schedule 'A') | \$250.00 | \$500.00 |
| | 57. | 2.2 | 2. Did cause or permit the emission of noise from a car radio or stereo audible at a distance of 9 metres (Schedule 'A') | \$250.00 | \$500.00 |
| | 58. | 2.2 | 3. Did cause or permit the emission of noise from an auditory signaling device (Schedule 'A') | \$250.00 | \$500.00 |
| | 59. | 2.2 | 4. Did cause or permit the emission of noise from the detonation of an explosive device or similar material (Schedule 'A') | \$500.00 | \$750.00 |
| | 60. | 2.2 | 5. Did cause or permit the emission of noise from continuous barking (Schedule 'A') | \$250.00 | \$500.00 |
| | 61. | 2.2 | 6. Did cause or permit the emission of noise from continuous yelling/shouting/hooting or similar noise (Schedule 'A') | \$250.00 | \$500.00 |
| | 62. | 2.2 | 7. Did cause or permit the emission of noise from the use of a drum/horn/bell or mechanical loudspeaker or similar instrument/device or apparatus (Schedule 'A') | \$250.00 | \$500.00 |
| | 63. | 2.2 | 8. Did operate an engine, motor or item of auxiliary equipment in excess of 15 minutes (Schedule 'A') | \$250.00 | \$500.00 |
| | 64. | 2.2 | 9. Did cause or permit emission of noise from the discharge of a firearm (Schedule 'A') | \$500.00 | \$1000.00 |
| | 65. | 2.3 | 1. Did cause or permit the emission of noise from construction or the operation of construction equipment (Schedule 'B') | \$500.00 | \$1000.00 |
| | 66. | 2.3 | 2. Did cause or permit the emission of noise from or the operation of a power tool, non-power tool or equipment for domestic purposes (Schedule 'B') | \$250.00 | \$500.00 |
| | 67. | 2.3 | 3. Did cause or permit noise from the operation of a commercial carwash (Schedule 'B') | \$250.00 | \$500.00 |
| | 68. | 2.3 | 4. Did cause or permit the emission of noise from the operation of a combustion engine intended for use in a toy, model or replica (Schedule 'B') | \$250.00 | \$500.00 |

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| | 69. | 2.3 | 5. Did cause or permit the emission of noise from the venting, release or pressure relief of air, steam or other gaseous material, product or compounds (Schedule 'B') | \$250.00 | \$500.00 |
| | 70. | 2.3 | 6. Did cause or permit the emission of noise from the operation of sound from a pest control device (Schedule 'B') | \$250.00 | \$500.00 |
| | 71. | 2.3 | 7. Did cause or permit the emission of noise from the sound from a radio, phonograph, television, public address system, sound equipment, loudspeaker, musical or sound producing instrument or similar device (Schedule 'B') | \$250.00 | \$500.00 |
| | 72. | 2.4 | Did cause or permit the emission of noise from unnecessary noise within 150 metres of a hospital, nursing home or seniors rest home | \$500.00 | \$1000.00 |
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| Fouling of Municipal Roads By-law No. 2024-01 | 73. | 3.1 (a) | Did deposit or spill oils, chemicals, dirt, debris, water or other substance on municipal highway, boulevard or sidewalk. | \$250.00 | \$500.00 |
| | 74. | 3.1 (b) | Did deposit, cast, throw or dump snow, ice or other material on municipal highway, boulevard or sidewalk. | \$250.00 | \$500.00 |
| | 75. | 3.1 (c) | Did deposit, cast, throw, push or dump snow, ice or other material with 2 meters of fire hydrant or emergency water standpipe. | \$500.00 | \$700.00 |
| | 76. | 3.1 (d) | Did deposit, cast, throw, push or dump material onto municipal highway, boulevard or sidewalk. | \$250.00 | \$500.00 |
| | 77. | 3.2 | Did clear or remove snow form municipal highway. | \$250.00 | \$500.00 |
| | 78. | 3.3 (a) | Did cause visual obstruction. | \$250.00 | \$500.00 |
| | 79. | 3.3 (b) | Did encumber a sidewalk, municipal highway or property | \$250.00 | \$500.00 |
| | 80. | 3.3 (c) | Did damage sign, lights standard, hydrant or municipal utility. | \$500.00 | \$750.00 |
| | 81. | 3.4 | Did create damage to municipal road surface, curb, sidewalk, property or service. | \$500.00 | \$750.00 |

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| Licensing of Refreshment Vehicle By-law No. 2024- | 82. | 3.1 | Fail to obtain a valid Town license. | \$250.00 | \$50.00 |
| | 83. | 3.2 | Fail to display a valid Town license | \$250.00 | 500.00 |
| | 84. | 3.3 | Did operate in contravention of Towns By-laws, plans or policies. | \$500.00 | \$750.00 |
| | 85. | 3.4 | Did operate on a public sidewalk, boardwalk or boulevard. | \$250.00 | \$500.00 |
| | 86. | 3.5 | Fail to display operating name of business. | \$150.00 | \$300.00 |
| | 87. | 6.1 (a) | Fail to provide appropriate waste receptacles. | \$150.00 | \$200.00 |
| | 88. | 6.1 (b) | Fail to empty waste receptacles. | \$150.00 | \$200.00 |
| | 89. | 6.1 (c) | Fail to comply with Town and District Waste By-laws. | \$150.00 | \$200.00 |
| | 90. | 8.5 | Did hinder or obstruct an officer | \$500.00 | \$750.00 |
| | 91. | 8.6 | Did fail to produce documents or things | \$500.00 | \$750.00 |
| | 92. | 8.7 | Did provide false or misleading information. | \$500.00 | \$750.00 |
| | 93. | 11.1 | Fail to comply with an order, notice or direction. | \$500.00 | \$750.00 |

(* A late fee of \$100.00 will be applied for any penalty that exceeds the required payment with 30 days)